

## **Privacy Policy**

The purpose of this policy is to set out how James Demetrie t/a DISKMANdotNet manages any information it collects from web site visitors, customers and suppliers.

As part of our commitment to our clients, web site visitors and suppliers, we have made a public commitment to maintain good privacy practice by following the National Privacy Principles (refer to http://www.oaic.gov.au/privacy/privacy-act/national-privacy-principles) set out by the Office of the Australian Information Commissioner.

In summary, it is our policy to:

- Only collect as much information as is required to provide you with a service and meet our legal obligations;
- Store all collected information in a secure location;
- Encrypt all sensitive information such as passwords and credit card numbers using best-practice encryption methods;
- Provide access to the information by the owner as requested, or to a third party (such as law enforcement agencies) as it is required to do so by law;
- Provide the owner with the tools to add, edit or remove the information we have collected;
- Ensure all staff are engaged in binding agreements that protects the privacy of the information we collect;
- Protect all transactions to and from our website(s) that transmit sensitive information using a minimum 128-bit Secure Socket Layer (SSL) certificate;
- Never sell or trade any information that has been collected without notifying the owner and allowing them to add, edit or remove the information we have collected.

In addition, when a domain name is registered by a customer, certain information is collected for use on the WHOIS service. The WHOIS service allows internet users to query a domain name to find out the identity and contact details of the registrant (the owner). The public WHOIS service is a standard feature of domain name service providers around the world.

In relation to .au domain names, please see auDA's WHOIS policy at http://www.auda.org.au/policies/current-policies/2010-06/ which sets out auDA's guidelines on the collection, disclosure and use of WHOIS data.

If you have any questions about this agreement, please contact our Client Services team at clientservices@diskman.net

This document was last updated on 9 September 2018.